

Event Log Tool

This tool is to help you record changes that may occur as you hold events or meetings

Event Log for _____		
Site: _____ Recorder: _____		
For this form please describe:		
1) Actions taken to bring about changes in the community related to Measuring Up The North		
2) Changes in programs, policies, and practices related to Measuring Up The North		
Date	Event	Description
(MM/DD/YY)	Describe the event in detail. Include: Why is it important? What happened as a result?	a. Who was involved? b. What organizations were the collaborators? c. What community sector or objective does this relate to? D. Was this the first time the event happened?